

# JOB WON! Worksheet

*An excerpt from Phil Blair's Book*

## Some Recommendations for Online Job Posting Sites

<b>DirectEmployers.com</b>	A nonprofit service that provides varied job postings garnered from corporate members.
<b>Monster.com</b>	Job seekers can execute keyword searches, post résumés, research job fairs and peruse career advice. The “Discover Your Passion” tool helps you link your interests to possible careers.
<b>Indeed.com</b>	A jobs-only search engine. Scans all current job listings from major job boards, newspapers, associations and company career pages.
<b>CareerBuilder.com</b>	Job-matching technology scans your résumé for keywords, remembers what you’ve searched for and collects details from jobs you’ve applied to.
<b>SimplyHired.com</b>	A simple, one-step search site. Up to 500,000 jobs identified by keyword, location or both.
<b>Jobing.com</b>	Résumé postings and job searches by city.
<b>USAJOBS.gov</b>	Official site of the U.S. government’s Office of Personnel Management, a one-stop source for federal employment information.
<b>Military-Jobs.com</b>	Targets veterans, particularly those in high-tech fields.
<b>Careerjournal.com</b>	This is the Wall Street Journal’s executive career site.
<b>Onetcenter.org</b>	A government site that helps you determine skills and education necessary for different occupations.
<b>Quintcareers.com</b>	Quint is short for quintessential. The site provides free college, career and job search content, plus tips, trends and coaching.
<b>Rileyguide.com</b>	A useful A-Z index of job-hunting websites and services. It doesn’t post jobs or résumés, but points you to places that do.
<b>LinkedIn.com</b>	More than 120 million professionals use LinkedIn to exchange information, ideas and opportunities.
<b>Craigslist.com</b>	Widely used, no frills bulletin board for job opportunities.